

Potawatomi Inn Lodging Information and Wedding FAQ's

Hotel Rooms

An overnight guest room block may be set up, up to 2 years from the check in date, extending up to 3 days. Once rooms within the block have been filled, we can add additional rooms if they are available.

Hotel Room Release

Your unfilled rooms from your hotel room block will be released Thirty (30) days before your event if you pay a \$25 deposit per room. If no deposit is paid, the block will be held 30 days from the date the block was created. Guests are still able to reserve rooms when the block is released based on house availability.

Making Reservations

To make Reservations, please have your group code, and call 1-877-563-4371 (Central Reservations). Your guest's will only be able to reserve the specific rooms you have blocked under your group code.

Save the Date cards for weddings

We strongly recommend that you send out a Save-the-Date card to your wedding guests. This will help to ensure that your guests are able to reserve a hotel room. For your guests to make hotel reservations, please include on the card the bride and groom's last name, group code, and our central reservation services telephone number of 1-877-563-4371. Please encourage the bridal party and close family members and friends to book as soon as possible so they are guaranteed a hotel room.

The Lodge often sells out.

Tasting

You will receive a complimentary taste test for 2-schedule dependent on availability and on your actual wedding date. These tastings are typically held on weekday/Saturday afternoons. The taste test will feature small samplings of entrées and sides available in a family style service.

Additional Information

All food and beverage HAS to be purchased through Potawatomi Inn. No outside food or alcohol can be brought in with the exception of a cake.

FAQ's

What comes with rental of the Lake James Ballroom?

The following items are included in rental of the Ballroom- Chairs, Tables, White Linens (table cloths and Napkins), service ware, Goblets, China, set up and tear down of the room, Stillwater Lounge (separate room connected to the Ballroom

where most have their bar area). Rental is from 8am-Midnight. **All decorations must be removed from the Ballroom by 1am.**

What decorations can I have in the Ballroom?

Most decorations are allowed, as long as they do not damage any of the Inn's property. Candles can be used in centerpieces if they are a) contained b) floating c) tea lights. Pillar candles, or any candles that would drip wax/be fire hazards are not permitted.

What can be thrown after the ceremony?

We suggest bubbles as they are the most environmentally friendly. We do not permit confetti, glitter, artificial rose petals, bird seed, rice or Japanese Lanterns set off. If real flower petals are tossed, we ask that they be cleaned up as to not litter the grounds.

Will my Guests have to pay a gate fee?

*Guests who are coming in for the Ceremony/reception, do not have to pay the gate fee if they are only coming to the park for your wedding. **You must set up a gate waiver with the Pokagon Park Office, 260-833-2012.** Any guest's staying overnight will have to pay the gate fee of \$7 (In State) or \$9 (Out of State). Guests will have to stop and let the gate attendant know they are with your particular wedding, and the waiver is only good for the day of the wedding.*

Are rehearsals permitted, and who runs them?

Space and time for a rehearsal is not guaranteed until 2 weeks prior to the wedding date. As long as you are flexible with the time or location, we make it happen! The Sales Office does not coordinate the rehearsal, it is the responsibility of the wedding, the officiate, and or a planner. We would be happy to book your rehearsal dinner with us as well.

Can I use Outside Catering?

All food and beverage must be supplied by the Potawatomi Inn, including alcohol. A wedding cake is the only outside food allowed to be brought into the Ballroom.